

**MINUTES OF A MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 14th MARCH 2024 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Kay Kirkham
Cllr Falak Ahmed
Cllr Haydn Cavanagh
Cllr Seda Irani
Cllr Richard Smith
Ken Eastwood (Clerk)

1/03/24 Apologies for Absence

Apologies were received from Village Warden Quinten Crossland.

2/03/24 Disclosures of Interest

None.

3/03/24 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 15th February, 2024 were proposed as a correct record by Cllr Smith.
- b) The outstanding issues report was duly noted and the following actions discussed: -
- The Clerk has prepared draft correspondence with regard to the identification of suitable allotment land. Awaiting approval by the Chair before sending to Bradford Council.
 - Cllrs Cavanagh and Smith are proposing to re-launch the Green Action Group. Cllr Cavanagh to book a room at the Congregational Church for an initial meeting, once a suitable date has been finalised.
 - The date of the Harden at War exhibition, planned for the Memorial Hall, has been moved to 22nd June.

4/03/24 Public Representation

None.

5/03/24 Planning Matters

- a) 24/00386/CLP - Loft conversion with dormer window to rear of 2 Milligan Court, Harden.
- b) 24/00559/LBC - Internal and external alterations and repairs including: reinstatement of chimney pots, re-slating of roof and addition of one rooflight to the rear elevation, replacement of front door and frame, window repairs, replacement of soil and vent pipe, installation of mechanical extraction, installation of gas boiler or air source heat pump, replacement of staircase, changes to floor plan to include the addition of a mezzanine gallery, replacement of internal joinery, replacement of ceilings and plasterwork and levelling works to first floor. At 2 Cuckoo Nest, Harden Road, Harden.

Signed:

11th April 2024

675

Resolved:

The Village Council has no objection to application 24/00386/CLP.

The Village Council is broadly supportive of application 24/00559/LBC and is generally happy to leave detailed comment to the Conservation Officer. However, the Council does not support the addition of a rooflight to the rear elevation.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

6/03/24 Emergency Plan

Cllr Bryan referred to a draft Harden Emergency Plan, previously circulated for comment. It was observed that there remained some gaps with regard to contacts and identification of specific local expertise e.g. emergency medical care.

Resolved:

All members to give thought to emergency contacts that could be included in the plan and to forward details as appropriate. The Clerk to update the draft with further contact details and circulate for consideration and approval at the next meeting.

7/03/24 Village Warden

The Village Warden's monthly report was noted. There was a discussion about littering in Harden and Bradford Council's responsibilities. Cllr Kirkham raised an issue with daffodils on Wilsden Road, some of which are diseased.

Resolved:

The Clerk to write to Bradford Council about littering, particularly along Keighley Road, making observations with regard to legal responsibilities for keeping land clear of litter.

Also to seek guidance on appropriate and safe systems of work, if the Village Council was to consider arranging community litter pick(s) on Keighley and/or similar roads, where higher traffic speeds presented a safety concern.

The Village Warden to conduct a survey along Wilsden Road to inform replacement bulb planting later in the year.

8/03/24 Communications & Newsletter

Cllr Bryan stated he had met with a communications professional and had some suggestions for improvement that he would share in a discussion paper. Members discussed several improvements and initiatives, including better design and the use of colour on noticeboards and print materials. Arrangements for the next newsletter were briefly discussed.

Resolved:

Cllr Bryan to draft a paper for discussion. A draft of the next Village Council newsletter will be prepared after the local elections, to be printed and delivered at the end of May or the beginning of June.

9/03/24 Council Vacancy

No requests for co-option had been received. Members discussed a draft flyer prepared by Cllr Cavanagh. It was suggested Cllr Irani, as a relatively new member, might be able to provide some detail on her initial interest in joining the Council that could also be used to promote the role.

Resolved:

The Clerk to provide further content and assist Cllr Cavanagh complete a promotional flyer. Cllr Irani to provide draft content on her original interest in joining the Village Council. Materials to be used for print and online display.

10/03/24 Exchange of Information

There was a discussion about parking at St Ives and about the long-term future of the Mansion House. The Village Council to make further enquiries with regard to ownership and responsibilities and press for St Ives assets to be properly maintained. It was stated that a ward councillor had made arrangements for parking permit holders to be compensated following temporary removal of parking machines.

11/03/24 Correspondence

- a) Email from Bradford Council re. Neighbourhood Watch meeting at St Ives. Agreed Cllr Kirkham will attend.
- b) Email from Bradford Council re. 'Listening Rooms' research project. Noted.

12/03/24 Financial Matters

Resolved:

- a) To authorise an increase in weekly hours worked by the Village Warden from an initial 7 hours to 9 hours per week.
- b) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,789.53	Payroll
Ken Eastwood	£24.75	Mileage expenses
Acorn Garden Supplies	£586.97	Gardening tools & equipment
Society of Local Councils Clerks	£229	Annual membership

- c) To note the balances and bank reconciliation reports.

13/03/24 Minor Items and Items for Next Agenda

Cllr Bryan announced that it was his intention to resign from the Village Council. Members thanked Cllr Bryan for his contributions to Harden and to the Council and wished him well for the future.

14/03/24 Next Meeting

Confirmed the date of the next Village Council meeting, as 11th April 2024, at 7.15pm. To note the Annual Parish Meeting will be held in advance, commencing at 7.00pm. The Chair closed the meeting at 8.16pm.